



REDTAPE LIMITED

Registered Office

Plot No. 08, Sector 90, Noida, Gautam
Buddha Nagar, Uttar Pradesh - 201305 India
Tel : +91 120 6994444 | +91 120 6994400
CIN : L74101UP2021PLC156659
Web : www.redtape.com
E-mail : info@redtapeindia.com

Date: 07th June 2024

BSE Limited 1 st Floor, New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400 001 Scrip Code: 543957	National Stock Exchange of India Limited Exchange Plaza, 5 th Floor Plot no. C-1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400 051 NSE Symbol: REDTAPE
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Sub: Intimation sent to shareholders for furnishing of PAN, KYC details and Nomination details.

Dear Sir/ Madam,

In terms of Regulation 30 of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 and pursuant to the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 (Master Circular dated May 17, 2023), please find enclosed herewith specimen of intimation letter sent to the identified shareholders of the Company on Friday, 7th June, 2024 for furnishing PAN, KYC and Nomination details, respectively.

Specimen copy of letter sent to shareholders is attached for reference.

We request you to kindly take the same on records.

Thanking you

Your Faithfully
For REDTAPE Limited

Akhilendra Bahadur Singh
Akhilendra Bahadur Singh
Company Secretary & Compliance Officer



Encl: as above

Works

- C-4, 5, 36, 37, Sector - 59, Noida, Gautam Buddha Nagar, Uttar Pradesh - 201301 Tel : +91 120 4263193
- Bulk Land, UPSIDC Industrial Area, Site-II, NH-27, Distt. Unnao, Uttar Pradesh - 209801 Tel : +91 73111 70114
- Plot No. 18-19, Nand Nagar Industrial Estate Phase-1, Mahuakheraganj, Kashipur, Udham Singh Nagar, Uttarakhand - 244713
Tel : +91 70552 21530



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Web : www.redtape.com

E-mail : info@redtapeindia.com

Date:06/06/2024

Refno:1

SANJIV KUMAR GOEL
1731/VI TAA COLONY
G B PART UNIVERSITY OF AG TECH
PANTHNAGAR DIST V S NAGAR U P
0

Folio No.RED0072558

Dear Shareholder,

Sub: Non submission of KYC against your physical holdings- Urgent attention

Ref: SEBI Circular dated March 16, 2023 (Master circular dated May 7 2024).

We draw your kind attention that SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, ; March 16, 2023; November 17, 2023 and May 7, 2024) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number, Bank Account Details and signature, if any) shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from **April 01, 2024**. You may also refer to SEBI FAQs by accessing the link : https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf (FAQ No 38 & 39)

Accordingly, as mandated vide captioned circulars, the dividend payable against your holdings is liable to be withheld if the KYC details are not updated against your holding. For updation of KYC details against your folio, you are requested to send the details as per the formats specified below along with the supporting documents:

- a. Form ISR-1 duly filled in along with self attested supporting documents for updation of KYC details.
- b. Form ISR-2 duly filled in with banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement.

- c. Form SH-13 for updation of Nomination for the aforesaid folio OR ISR-3 for “Opt-out” of the Nomination.

Investors can download the following forms & SEBI Circulars, which are also uploaded on the website of the company and on the website of Kfin Technologies Limited;

<https://ris.kfintech.com/clientservices/isc/isrforms.aspx>

Please forward the duly executed KYC documents in any of the following modes to our RTA, M/s. KFin Technologies Limited (Unit: REDTAPE LIMITED), Selenium Tower-B", Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telangana

- a. Through hard copies which should be self -attested and dated. **OR**
- b. Through electronic mode, provided that they are sent through E-mail ID of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder. **OR**
- c. Through web- portal of our RTA KFin Technologies Limited - <https://ris.kfintech.com>

Please treat this as our specific intimation for updation of KYC details as mandated vide SEBI Circular dated March 16, 2023 (Master circular dated May 7,2024).

Thanking you,

Yours faithfully,

For **REDTAPE LIMITED**

Sd/-

Akhilendra bahadur singh
Company secretary & compliance Officer



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Web : www.redtape.com

E-mail : info@redtapeindia.com

Date:06/06/2024

Refno:2

MAHAVIR PARSAD AGARWAL
702 UMANG APPARTMENT
OPP VESNODEVI MANDIR
BHATAR ROAD SURAT .
0

Folio No.RED0072792

Dear Shareholder,

Sub: Non submission of KYC against your physical holdings- Urgent attention

Ref: SEBI Circular dated March 16, 2023 (Master circular dated May 7 2024).

We draw your kind attention that SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, ; March 16, 2023; November 17, 2023 and May 7, 2024) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number, Bank Account Details and signature, if any) shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from **April 01, 2024**. You may also refer to SEBI FAQs by accessing the link : https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf (FAQ No 38 & 39)

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Sd/-

Akhilendra bahadur singh
Company secretary & compliance Officer



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E-mail : info@redtapeindia.com

Date:06/06/2024

Refno:3

ANIL KUMAR AGGARWAL
3697
CHAWRI BAZAR
DELHI
110006

Folio No.RED0072561

Dear Shareholder,

Sub: Non submission of KYC against your physical holdings- Urgent attention

Ref: SEBI Circular dated March 16, 2023 (Master circular dated May 7 2024).

We draw your kind attention that SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, ; March 16, 2023; November 17, 2023 and May 7, 2024) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number, Bank Account Details and signature, if any) shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from **April 01, 2024**. You may also refer to SEBI FAQs by accessing the link : https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf (FAQ No 38 & 39)

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Sd/-

Akhilendra bahadur singh
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E-mail : info@redtapeindia.com

Date:06/06/2024

Refno:4

PINKY DUA
A 52
DERAWAL NAGAR
NEW DELHI
110009

Folio No.RED0072562

Dear Shareholder,

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Ref: SEBI Circular dated March 16, 2023 (Master circular dated May 7 2024).

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